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Safe Work Method Statement

Project:	Captain Cook III	SWMS Prepared By:	Andrew Tuckey
Principal Contractor:	Sydney City Martine	SWMS No:	SWMS01
Location:	Rozelle	Last Reviewed:	Mon 19FEB26
Contact:	David Scott 0437313156	SWMS Completed By:	Andrew Tuckey 0411 701 570
Description of Work:	Provide standby & rescue services for confined space entrants. Needle gun & prep surfaces in voids, paint as required.	Date Completed:	Thursday 25JUN26

Applicable OHS Legislation	Minimum Licence/Competency requirements for Task	Applicable Hazard Control Standards for Task
NSW Work Health & Safety Act 2011	Construction White Card	AS2865-2009 Confined Spaces
NSW Work Health & Safety Regulations 2011	Enter Confined Space	Confined Spaces Code of Practice 2018
	Gas Test Atmospheres	Hazardous Manual Tasks Code of Practice 2018
	Issue Work Permit	Managing Risk of Falls at Workplaces Code of Practice 2018
	Conduct Risk Assessment	
	Confined Space Rescue	

Preceding Works & Requirements

This section is to be used to specify any processes and/or standard requirements prior to conducting the activity and does not need to be repeated in the main body of the SWMS
All persons must report Fit for Work e.g.- Not affected by Drugs (includes prescription medication), Alcohol or Fatigue, & must complete a Medical Declaration
A JSA addressing the task and worksite hazards must be completed and signed by all personnel before work commences each shift
Standard PPE to be worn for all steps included in this SWMS. This includes; full length clothing / hard hat / safety footwear / hi-vis clothing / safety glasses / task suitable gloves (as required)
Confined Spaces Entry Permit and/or other applicable permits (Hot Work etc)
Emergency Plan

The following specialised equipment / emergency provisions must be readily accessible at the worksite prior to commencement:
- Dry chemical fire extinguisher - Atmospheric monitoring device, tested and within calibration. - Barricades & signage
- Communication devices (Phone, Radio etc) - First aid kit and trained 1st aider - Rescue equipment

Monitoring and Review of Risk Controls
- Daily pre-start meeting conducted with work crew prior to commencement. - JSA prepared prior to commencement of task. - Incident Reports
SWMS reviewed on an annual basis or following any material change to the task or risks.

SWMS - Confined Spaces

RISK ASSESSMENT MATRIX						
What would the CONSEQUENCE of an occurrence be?	What is the LIKELIHOOD of an occurrence?					Hierarchy of Controls
	Almost Certain A	Likely B	Possible C	Unlikely D	Rare E	
Catastrophic - 5 Fatalities. On or off site release with severe, long-term damage.	<i>E-1</i>	<i>E-2</i>	<i>E-4</i>	<i>E-7</i>	<i>H-11</i>	Can the hazard be Eliminated or removed from the work place?
Major - 4 Severe injuries or illness (amputation, LTI). Off site release with significant damage.	<i>E-3</i>	<i>E-5</i>	<i>E-8</i>	<i>H-12</i>	<i>H-16</i>	Can the product or process be Substituted for a less hazardous alternative?
Moderate - 3 Medical treatment required. On site release with significant damage.	<i>E-6</i>	<i>H-9</i>	<i>H-13</i>	<i>M-17</i>	<i>M-20</i>	Can the hazard be Engineered away with guards or barriers?
Minor - 2 First aid treatment. On site release, minor short-term damage and immediately contained.	<i>H-10</i>	<i>H-14</i>	<i>M-18</i>	<i>L-21</i>	<i>L-23</i>	Can Administration Controls be adopted? (i.e. procedures, job rotation etc)
Insignificant - 1 No injury or illness. Minor localised spill, limited damage to insignificant area.	<i>H-15</i>	<i>M-19</i>	<i>L-22</i>	<i>L-24</i>	<i>L-25</i>	Can Personal Protective Equipment & Clothing be worn to safe guard against hazards?

SWMS - Confined Spaces

Steps	Hazards	Risks	Initial Risk	Controls	Residue Risk
Setting up equipment	Manual handling heavy equipment	Muscle strain	M18	Follow Manual Handling SWP	L23
		Dropping & damaging equipment	M18	Use mechanical lifts where possible	L23
		Damaging site		Wear gloves & safety boots	
				Adequately protect work area & access way	
	Pedestrian hazards	Trips	H13	Use signage &/or barriers around obstructions	L24
				Maintain & tidy & organised work site	
	Working at height	Falls	E4	Barricading to be erected near falls	L23
				Harness & fall arrestor to be used when outside or no barricading	
	Chemical spills	Fumes	H13	Lids to be checked secure before transport to work area	L21
		Burns	H13	Chemicals to be stored, transported & decanted in bunded containers	L21
		Environmental damage		Respiration & eye protection worn when decanting	
				Spill kit on hand	
				Ensure work area & access way adequately protected	
Removing access panel to space	Manual handling heavy access plates	Muscle strain	M18	Follow Manual Handling SWP	L23
	Use of 18V power tools	Hand &/or eye injury	M18	Gloves & eye protection to be worn	L23
	Opening unvented/closed space	Dangerous gases	E4	Follow Gas Test Atmosphere guidelines for opening space	L23
		Low oxygen	E4	Check tank contents before opening, disinfect when necessary	L23
		Biological hazards	H13	Gloves, respiration & face/eye protection to be worn as required	L23
		Skin irritants	H13	Constantly monitor atmosphere around access panel	L23
				Leave space open for 24 hours before accessing	
Enter space	Enter unvented/closed space	Low oxygen	E4	Follow Gas Test Atmosphere guidelines before entering space	L23
		Flammable gases	E4	Mechanically ventilate space	L23
		H2S gas	E4	Wear appropriate PPE as identified in JSA	L23
		Paint or chemical fumes	M18	Constant gas monitoring	L25
	Biological hazards	Infection	M18	Wear appropriate PPE as identified in JSA	L24
				Flush & disinfect space before entry	
	Large drop at entry	Falls	E4	Harness & fall arrestor to be used	L23
	Skin irritants	Chemical burns	H9	Wear appropriate PPE as identified in JSA	L23
				Mechanically ventilate space	
		Chemical fumes	H9	Flush space before entry	L23
	Space filling when inside	Drowning/engulfment	H13	Pumps to be locked out & tagged identified in Permit	M20
	Distance or barriers between entrant & standby	Difficulty communicating	E4	Communication method as identified in JSA	L25
	Use of electrical equipment	Ignition source	E2	Use intrinsically safe equipment if identified in JSA	L25
				Mechanically ventilate space	
				Check MSDS for flashpoint, ensure temp in space is below flash point	

SWMS - Confined Spaces

Steps	Hazards	Risks	Initial Risk	Controls	Residue Risk
		Electrocution		Fire extinguisher Cut off all power sources before entry	
	Space heated from sun	Heat exhaustion	H9	Mechanically ventilate space	L25
		Dehydration	H13	Drinking water on hand Short shifts in space	L25
	Exterior works	Noise	H9	Arrange work in space around exterior works Mechanically ventilate space	L25
		Fumes	E4	Ensure permits & SWMS at project sign in station Wear appropriate PPE as identified in JSA	L21
Pumping Liquids	Pump or pipe join leaks	Environmental damage		Pump to be banded	L23
		Potential fire/explosion risk	E4	Hose joins to be banded	L23
		Fumes or spray in eyes	H13	Spill kit at hand	L23
				Transfer attempted in well ventilated area	
				Hoses, camlocks & hose clamps inspected before onset of transfer	
				Camlock plugs & caps to be used when packing up	
				Eye protection to be worn	L25
	Storage tank overflow	Environmental damage		Only camlock fittings to tank lids to be used	L23
		Potential fire/explosion risk	E4	Storage tanks to be banded Constant monitoring of transfer procedure	
Exit space	Large drop at entry	Falls	E4	Harness & fall arrestor to be used Ladders secure & suitable for task	L23
	Personnel left behind	Injury/death	E7	Standby to be present until all entrants have signed out Check sign out sheet all entrants out before closing permit	L25
	Equipment left behind	Cause pump blockage or other issues	L22	Reinspect/double check space after removing equipment	L25
Emergency Rescue	Unresponsive entrant	External extraction possible	E4	Workers to be harnessed and connected to winch at all times	L22
		External extraction not possible	E4	Harness to be worn by all entrants	
				Communication method followed as described in Rescue Plan Rescue equipment & personnel as identified in Rescue Plan in close proximity	L22

SWMS - Confined Spaces

Confirmation of review & acceptance

Date	Name	Signature
